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Board of Trustees Minutes, April 23, 1971

Eastern Washington State College

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MINUTES OF THE BOARD OF TRUSTEES MEETING

Eastern Washington State College

9:30 a.m., April 23, 1971

Council Chamber, PUB, EWSC Campus

Cheney, Washington

The Board of Trustees of Eastern Washington State College held a business meeting on Friday, April 23, 1971, in the Council Chamber of the Pence Union Building on the campus. The meeting was called to order at 9:50 a.m. by Chairman Mary Wilson. The following were present:

Board Members

Mrs. Frederick Wilson, Jr., Chairman

Mr. Merle Haffner, Vice Chairman

Mr. Morris G. Shore

Mr. Ronald E. Robinson

Staff

Dr. Emerson Shuck, President

Dr. Daryl Hagie, Dean of Students

Dr. Wayne Loomis, Director of Facilities Planning

Mr. Fred Johns, Business Manager

Professor William R. Kidd, Department of History

Mr. Henry Koslowsky, Director of Public Information

Mr. John H. Lothspeich, Secretary, Board of Trustees

Mr. Kenneth Kennedy, Director of Planning and Development

MINUTES

Mr. Haffner moved and Mr. Shore seconded the approval of the March 19, 1971, Board of Trustees' minutes. The motion carried.

PRESIDENTS' REPORTS

President Shuck reported upon a number of information and pending items.

Associated Student Body President Hill reported on a number of information items.

Professor William Kidd reported on a number of items for the faculty.

PERSONNEL ACTIONS

Mr. Shore moved and Mr. Robinson seconded the approval of Item III.A, Administrative Personnel Actions. The motion carried with Mr. Haffner voting against the motion.

Mr. Shore moved and Mr. Haffner seconded the approval of Item III.B, Academic Personnel Actions. The motion carried.

AWARD OF CONTRACT FOR WOODWARD FIELD TRACK RESURFACING

Mr. Haffner moved and Mr. Shore seconded approval of the awarding of a contract in the amount of \$21,443.00 to United Paving for the resurfacing of Woodward Field Track. The motion carried.

FINAL ACCEPTANCE OF CONTRACT FOR BUILDING ALTERATIONS AND REMODELING OF MARTIN HALL AUDITORIUM AND SHOWALTER HALL

Mr. Haffner moved and Mr. Robinson seconded the approval of the final acceptance of Contract No. 69-337 X, to Reid G. Jonson Company for building alterations and remodeling of Martin Hall Auditorium and Showalter Hall. The motion carried.

HOLIDAY SCHEDULE

A motion was made by Mr. Haffner and seconded by Mr. Robinson that the holiday schedule as set forth in a memorandum from Mr. Ivan Zarling dated April 12, 1971, be adopted. However, after some discussion Mr. Robinson moved and it was seconded by Mr. Shore that the motion be tabled until the next meeting. The motion to table was passed.

CHANGE OF WORDING IN POLICIES AND PROCEDURES

Mr. Haffner moved and Mr. Robinson seconded a motion to change the wording in Policies and Procedures (Section 403.40.11--deleting the phrase "and his own recommendation on each one." Section 403.40.12--changing the date when Personnel Committee decisions must be made from February 1 to March 1 of each year). This had been previously approved by Faculty Affairs Council and Academic Senate. The motion carried.

VACANT POSITION ON EWSC TEACHER EDUCATION ADVISORY COMMITTEE

Mr. Shore made a motion which Mr. Robinson seconded that Mrs. Dana Mchl be appointed to fill the vacant position on the EWSC Teacher Education Advisory Committee, Region 9. The motion carried.

CHANGE OF TITLES

Mr. Robinson made a motion which was seconded by Mr. Shore that the titles of the four chief administrative officers of the College be changed as follows:

Philip R. Marshall from Dean of Academic Affairs to Vice President
for Academic Affairs

Fred S. Johns from Business Manager to Vice President for Business
and Management

Daryl G. Hagie from Dean of Students to Vice President for Student
Services

Kenneth K. Kennedy from Director of Planning and Development to
Vice President for Planning and Development

The motion carried.

COMMENDATION TO PRESIDENT SHUCK

Mr. Robinson made a motion which Mr. Shore seconded to commend President Shuck for his position in regard to the recently concluded Black Culture Week on the Campus. The motion carried.

ADJOURNMENT

The meeting adjourned at 11:40 a.m., with the next meeting scheduled for May 21, 1971, on the campus of Eastern Washington State College.

Mrs. Frederick Wilson, Jr.
Chairman

Mr. John H. Lothspeich
Secretary

AGENDA

Board of Trustees Meeting
9:30 a.m., April 23, 1971
Council Chamber, PUB, EWSC Campus
Cheney, Washington

- I. Approval of the minutes of the Board meeting held March 19, 1971.
- II. President's Reports
 - A. Dr. Emerson Shuck
 - B. Dr. Roland B. Lewis
 - C. Mr. Anton Rasmussen
 - D. Mr. Clint Hill
- III. Personnel Actions
 - A. Administrative
 - B. Academic
- IV. Policy and Procedure Recommendations
 - A. Old Business
 - B. Building and Planning Recommendations
 1. Approve the awarding of a contract to United Paving for Woodward Field Track Resurfacing in the amount of \$21,443.00.
 2. Final acceptance of Contract No. 69-337 X, Reid G. Jonson Company, for building alterations and remodeling of Martin Hall Auditorium and Showalter Hall is recommended. Boyington and Read, Architects, have certified that the project has been completed according to the contract plans and specifications.
 - C. Business and Financial
 1. Recommendation from Mr. Fred Johns that the Board adopt the holiday schedule as set forth in a memorandum from Mr. Ivan Zarling dated April 12, 1971. (Attachment IV.C.1)
 - D. New Business

1. Change in wording in Policies and Procedures (Section 403.40.11--deleting the phrase "and his own recommendation on each one ." Section 403.40.12--changing the date when Personnel committee decisions must be made from February 1 to March 1 of each year.) Previously approved by Faculty Affairs Council and Academic Senate.
2. Approval of the Board for the appointment of Mrs. Dana Mehl to fill the vacant position on the EWSC Teacher Education Advisory Committee, Region 9.

V. Information Items

The following information items have been received and distributed to the Board:

1. Cash Receipts for the Month of March, 1971.
2. Out-of-State Travel for the Month of March, 1971.
3. Minutes of the Board of Trustees of Central Washington State College meeting dated February 19 and March 12, 1971.
4. Minutes of the Board of Trustees of The Evergreen State College meeting dated February 25 and March 23, 1971.
5. Minutes of the Undergraduate Affairs Council for March 10, March 31, and April 7, 1971.
6. Minutes of the Academic Senate meeting of March 15, 1971.
7. Report by the Council on Higher Education dated March 9, 1971, entitled Instructional Expenditures Per Student 1969-70.
8. Article by John F. Budd, Jr. entitled "A Trustee on the Trustee's Role."
9. Memorandum to the Board of Trustees from John H. Lothspeich dated March 29, 1971, with reference to attached Resolution No. 71-29.
10. Eastern Washington State College Graduate Study Bulletin for 1971.
11. Major Capital Projects Scheduling Report.
12. Memorandum from Russell Hartman to Dr. Shuck dated April 8, 1971, regarding custodial services.
13. Status Report on Classified Staff for March, 1971.

III. PERSONNEL ACTIONS

A. Administrative Appointments

Cooper, Peter, Director of Institutional Research, effective September 1, 1971 for a twelve-month period.
Salary: \$18,000 for the 12 months. (See attached Job Description and Letter of Administrative Appointment.)
DePoe, Charles Robert, from Plant Operations and Maintenance Manager to Director of Physical Plant, effective May 1, 1971. Salary: \$14,000 per year.

B. Academic Appointments

Faculty - 1970-71:

Barnes, Howard A., Graduate Teaching Fellow in Psychology, Spring Quarter. Salary: \$900.
Bender, Robert F., Professor of Accounting; FAFB, 5 credits, Spring Quarter. Salary: \$725.
Christopher, Sara K., Substitute Teacher, Campus School, March 5 and 12. Salary: \$50.
Connerley, Michael D., Graduate Teaching Fellow in Art, Spring Quarter. Salary: \$900.
Dodson, Robin A., Biology Laboratories Coordinator; extension of appointment to June 4. Salary base: \$500 per month.
Folsom, Michael M., Assistant Professor of Geography; FAFB, 2.5 credits, Spring Quarter. Salary: \$362.50.
Ford, John P., Assistant Professor of Quantitative Analysis; FAFB, 4 credits, Spring Quarter. Salary: \$580.
Gibbons, Rae T., Associate Professor of Philosophy; FAFB, 5 credits, Spring Quarter. Salary: \$725.
Hoover, Alan E., Substitute Teacher, Campus School, March 5 and 12. Salary: \$50.
Hopkins, Thomas K., Graduate Teaching Fellow in Management, Spring Quarter. Salary: \$900.
Hugo, Arthur N., Graduate Teaching Fellow in Education, Spring Quarter. Salary: \$600.
McAuley, James J., Assistant Professor of English; FAFB, 4 credits, Spring Quarter. Salary: \$580.
McFarling, James E., Graduate Teaching Fellow in Biology, Spring Quarter. Salary: \$900.
Miller, Glen D., Graduate Teaching Fellow in Mathematics, Spring Quarter. Salary: \$900.
Murphy, Edna, Substitute Teacher, Campus School, ½ day on March 11 and on March 12. Salary: \$25.
Neils, Allan E., Assistant Professor of Economics; FAFB, 5 credits, Spring Quarter. Salary: \$725.
Prince, Alfred J., Professor of Sociology; FAFB, 4 credits, Spring Quarter. Salary: \$580.
Quinn, Robert R., Instructor in Geography; FAFB, 5 credits, Spring Quarter. Salary: \$725.
Robbins, Karen A., Graduate Teaching Fellow in Speech, Spring Quarter. Salary: \$900.

B. Faculty - 1970-71 (Continued)

Shin, Suk-Han, Assistant Professor of Geography; FAFB,
2.5 credits, Spring Quarter. Salary: \$362.50.
Smith, Leigh Ann, Graduate Teaching Fellow in Education,
Spring Quarter. Salary: \$900.
Williams, Carol, Substitute Teacher, Campus School,
½ day on March 5, 11, and 12. Salary: \$37.50.

Faculty - Summer 1971:

Dupree, Calvin, Visiting Instructor in Education, 3 credits.
Salary: \$250.
Loss, James, Visiting Instructor in Education. Education
Department Media Lab. Salary: \$800.
Thulean, Donald, Visiting Staff in Music. Tamarack Music
Festival, 2 credits. No remuneration.

Faculty - 1971-72:

Baillie, Allan S., Assistant Professor of Management, full
time. Salary: \$12,750; with doctorate, \$13,500 and
Associate Professor rank.
Chertok, Jeffers W., Assistant Professor of Sociology, full
time. Salary: \$10,000; with doctorate, \$11,000.
Higman, Perry C., Assistant Professor of Spanish, full
time. Salary: \$9,500; with doctorate, \$10,500.
Irvin, Darrell B., Professor of Military Science, effective
January 4, 1972, replacing Col. Andy W. Pribnow, PMS.
Kiser, Larry L., Assistant Professor of Economics, full
time. Salary: \$11,000; with doctorate, \$12,000.
Wischmeyer, W. Thomas, Visiting Assistant Professor of
Accounting, full time. Salary: \$10,500.
Zornes, Richard, Teaching Assistant in Athletics.
Salary: \$2,700.

C. Change of Status; Academic-Administrative Re-appointments

- ✓ Anderson, Robert B., Professor of P.E.; extension of
appointment as Director of Athletics to August 31, 1972.
- ✓ Atwood, Robert, Associate Professor of Psychology; appointment
to a three-year term as Chairman, Department of Psychology
effective September 1, 1971.
- ✓ Bacon, Marion, Professor of Biology; appointment as Director
of Medical Technology for academic year 1971-72.
- ✓ Devin, R. Boyd, Associate Professor of Drama; extension of
appointment as Chairman, Department of Drama, for
academic year 1971-72.
- Forsman, Earl N., Assistant Professor of Physics; appointment
as Interim Chairman, Department of Physics, for a 12-month
period beginning September 1, 1971, provided Dr. Schwaïm,
current chairman, receives budgetary approval for professional leave.
- ✓ George, Philip R., Associate Professor of Education; extension
of appointment as Coordinator of Laboratory Experience
to August 31, 1972.

C. Change of Status, etc. (Continued)

- ✓ Harter, Dana E., Professor of Chemistry; extension of appointment as Executive Coordinator of Health Science Programs to August 31, 1974.
- ✓ Herold, Robert C., Assistant Professor of Political Science; extension of appointment as Assistant Project Director, Center for Community Development, for a 12-month period beginning September 1, 1971.
- ✓ Hoover, Richard E., Associate Professor of Journalism; extension of appointment as Director of Journalism for academic year 1971-72.
- ✓ Lewis, Roland B., Professor of Education; extension of appointment as Executive Coordinator of Teacher Education Programs to August 31, 1974.
- ✓ Schadegg, Francis J., Professor of Geography; extension of appointment as Director, Center for Urban and Regional Planning, for a 12-month period beginning September 1, 1971.
- ✓ Scott, Stephen H., Assistant Professor of Philosophy; extension of appointment as Director of Philosophy for academic year 1971-72.
- ✓ Shaw, Alvie L., Associate Professor of Education; extension of appointment as Coordinator of the Education Program for Development and School Services to August 31, 1972.
- ✓ Smith, Clifton M., Associate Professor of Dental Hygiene; re-appointment as Director of the Dental Hygiene Program for the period September 1, 1971 to August 31, 1972.
- ✓ Tibbitts, Thorne L., Assistant Professor of Recreation and Parks Administration; extension of appointment as Director of Recreation and Parks Administration for academic year 1971-72.

D. Extended Appointments

- ✓ Zurenko, John - Chairman, Department of Accounting and Quantitative Analysis; appointment extended to include Summer Quarter 1971. Salary to be 1.25 of academic base salary.

E. Salary Adjustment

- ✓ Burnham, Kent R., Assistant Professor of Business Education. Salary base adjusted from \$11,400 to \$12,400 upon completion of Ph. D. degree; effective April 1, 1971.

F. Resignations

- ✓ Godfrey, Larry, Assistant Professor of English, effective June 11, 1971.
- ✓ Hamilton, Marianna, Instructor in Art; withdrawal of resignation previously accepted by the Board of Trustees on December 12, 1970. Appointment to terminal contract for 1971-72.
- ✓ Guffin, Ronald W., Graduate Teaching Fellow in Mathematics; cancellation of spring quarter portion of 3-quarter fellowship for academic year 1970-71.

F. Resignations (Continued)

✓ Kuria, Peter Gituru, Counselor in Black Studies, effective April 2, 1971.

No X-ray
on file

✓ Pryor, Joyce K., Graduate Teaching Fellow in Art; cancellation of spring quarter portion of 3-quarter fellowship for academic year 1970-71.

No X-ray

✓ Rice, Peter S., Graduate Teaching Fellow in Psychology; cancellation of spring quarter portion of 3-quarter fellowship for academic year 1970-71.

No X-ray

✓ Saling, Gerald L., Assistant Professor of Education; cancellation of appointment (part-time) for Winter Quarter 1971.

✓ Stiffler, Bill M., Jr., Graduate Teaching Fellow in English; cancellation of spring quarter portion of 3-quarter fellowship for academic year 1970-71.

No X-ray

✓ Sullivan, Patrick B., Graduate Teaching Fellow in English; cancellation of spring quarter portion of 3-quarter fellowship for academic year 1970-71.

G. Retention of Non-Tenured Faculty - 1971-72

✓ Martin, Gerald R., Visiting Assistant Professor of P.E. (1970)

H. Terminal Contract - 1971-72

✓ Aplin, Glenn R., Assistant Professor of Education (1968)

I. Leave of Absence (without pay)

✓ Kavaloski, Charles D., Professor of Physics. Leave without pay, academic year 1971-72.

Status Report
Classified Staff
April 1971

I. Number of Classified Staff

367

II. Appointments

Verne Christianson, Groundskeeper for Physical Plant.
April 1, 1971, \$549 per month. Replacing Thomas Edwards.

Sandra Doney, Cashier I for College Bookstore.
April 6, 1971, \$356 per month. Replacing Colette Ocheltree.

Lawrence Smoot, Computer Operator for Data Processing.
April 5, 1971, \$599 per month. Replacing Dan Salokar.

Irvin Taylor, Custodial Worker I for Housing.
April 9, 1971, \$461 per month. Replacing Mike Hixson.

III. Terminations

Judy Coumbs, Clerk Typist I for Kennedy Library.
April 30, 1971, \$572 per month. To be paid 10 days, 4 hours
of accrued annual leave.

Mike Hixson, Custodial Worker I for Housing.
April 2, 1971, \$461 per month.

IV. On Leave

Donna Fulwyler, Secretary Steno II for Education Dept.
March 22, 1971 through June 21, 1971.

Marlene Thompson, Secretary Steno II for President's Office.
March 1, 1971 through July 31, 1971.

V. Return from Leave

None

VI. Other Changes

Stanley Eldred, Programmer II for Data Processing.
April 1, 1971, \$713 per month. Replacing Sharon Ludwig. Promotion.

Colette Ocheltree, Stores Clerk for Campus Services.
April 8, 1971, \$441 per month. Replacing Lenora Watson. Promotion.

Daniel Salokar, Programmer I for Data Processing.
April 1, 1971, \$681 per month. Replacing Stanley Eldred. Promotion.

VII. Salary Increments - Effective April 1, 1971

Thomas Barrington, Custodial Worker I for Physical Plant.
\$481 to \$505.

Carolyn Bordenkecher, Graduation Cert. Clerk for Registrar's Office.
\$461 to \$481.

Jack Corbit, Steam Engineer I for Physical Plant.
\$599 to \$624.

Albert Gebhardt, Carpenter for Physical Plant.
\$744 to \$777.

Beth LaRosa, Clerk Typist I for Kennedy Library.
\$372 to \$388.

James Mowatt, Custodial Worker III for Housing.
\$681 to \$715.

Chester Phillips, Utility Plant Foreman.
\$887 to \$928.

Viola Phillips, Custodial Worker I for Housing.
\$524 to \$549.

Susan Porter, Library Assistant I for IMC.
\$406 to \$423.

Joyce Sutton, Secretary Steno I for Sociology.
\$406 to \$423.

Michael Vosburgh, Computer Operator for Data Processing.
\$599 to \$624.